



**TRINITY EVANGELICAL
LUTHERAN CHURCH
AND SCHOOL**
CROWN POINT, INDIANA

*Together we hear, know and feed upon Jesus Christ, God's living
Word, growing in Him and sharing Him to the glory of God.*



Rev. David A. Easterday
Senior Pastor

Rev. David P. Kipp
Associate Pastor

John E. Schultz
School Principal

Paul R. Wendt
Dir. of Christian Education

Karol Ketcher
Music Director

Brandon D. Grelle
Dir. Of Contemp. Worship & Youth

ENROLLMENT FINANCIAL AGREEMENT

I understand and accept the following criteria in authorizing placement for our family, _____, at Trinity Lutheran School. I further understand that failure to meet these criteria may result in discharge from the school.

1. I agree to and understand my financial obligations to the school. I also agree that I will maintain a current status with my account.
2. I understand that I am obligated to abide by all policies and procedures of the Trinity Lutheran School regarding school attendance and have received a copy of the parent handbook.
3. Payment for **2010-2011** is \$_____ (**monthly**). Payment covers the period of enrollment in the program and does not adjust for absences. Payment option is for (10) ten months with the first payment due at enrollment and monthly thereafter. **Payments are due by the fifteenth day of the month.** Tuition payments made after the due date will be assessed a late fee of \$25.00. Payment more than four (4) weeks past due may cause my child to be dropped from the program and his/her slot to be allocated to another child. Checks returned by the bank shall incur a \$30.00 returned check charge. Future payments may be requested in cash or certified funds.
4. I understand that my child must maintain current immunizations required by the State of Indiana to be enrolled in the school and I will provide the documentation of this.
5. I understand the importance of providing a current telephone number to be reached in case of an emergency with my child and will provide number changes as well as changes of address to the school office as they occur.
6. If I am unable to pick up my child up within 15 minutes of the scheduled school closing, my child will be taken to the Trinity Extended School Care Program. Charges will apply in accordance with the Extended Care program.
7. I understand that enrollment is for the current school year, except where:
 - a. Fulfilling this requirement would be inappropriate for Trinity Lutheran School's operation or for the need of the child.
 - b. The continued presence of the child would constitute a hazard to him/herself or other children.
 - c. Payment of fees is in arrears for four weeks
 - d. Immediate/unexpected transfer assignment.

Parent/Guardian Signature

Date

Witnessed by: _____
Lisa Ann Cizmar, Ministry Secretary

Date